

Crowley Park Neighborhood Association

Meeting of the Board of Directors

Monday, August 31, 2020

Zoom meeting. Richardson, TX

6:30 to 8:30 p.m.

Minutes of the Board of Directors for Crowley Park Neighborhood Association

Board Officers members in attendance: Terry Ziegler, Horace Satisfield, Dot Pitts and Monica Enfield

Committee Chairs: Lee Trowbridge, Sue Bahr, Chuck Hollocker, Nancy Crowe, Will Kotch and Rockie Marvel

Other attendees: Rachelle Smith

Absent- Jennifer Tohlen

Sign In and Call to Order

President Terry Ziegler called the meeting to order at 6:34 pm.

1. Presentation Approval of Minutes for August 31, 2020

- Review of minutes as sent by email to each Board member
- Horace moves to accept minutes with emailed spelling corrections made, Chuck 2nd,
The motion carried.

2. Vice President's Report - Horace Satisfield

- Horace requested thoughts about new beds at Renner about lack of color, possibly adding some perennials after it cools off. Terry will put some tulips in Dec. Horace will work on dedication for late Sept to get closure on the project.
- Horace shared the agenda for the Sept. meeting by item. Committee chair reports should be turned in to Dot by Sept. 13th, then Chuck will email to all members on Sept. 18th
- Will purchased a paid Zoom account for one year and will set up new Zoom code and password 3 days ahead of annual meeting. Chuck said to send password by email to members and use the website to encourage members to request password.
- Chuck will have all information and reports on the website for reference during the meeting and Will be able to show on the Zoom screen.
- Sue shared that some residents have asked about getting a stop sign or cleaning the pond as services they would like to see from the city.
- Horace clarified that Q &A is to answer questions from meeting, NOT general questions.

- Discussion about voting and polling-members' names in polling cut off before meeting-2 days before, Sunday 19th, Rachele will set up voting and polling for Budget, officers and ByLaws.
- Chuck will send out reminder on the 18th about the meeting, the cutoff date for committee reports and the link/password is Sept. 19th.
- Election of Officers- Rockie heard from one resident about a leadership position and has asked for her to call back and will follow up with her.
- Rockie will post again for leadership positions.
- Sue will purchase 10 door prizes, 3 for those paid by 08/31/20, early enrollment, 7 for people in attendance, Sue will deliver prizes to winners, who must be present at the meeting to win.
- Horace shared presenters, Alisha Gimbel (Emergency Management) and Stacy Davis (Library Historian) should use shared screen for presentations, Sue suggested we Historian to librarian title and add an ending time - 8:30p.m.
- Horace asked for a pre run of annual meeting on Sept. 15th, including Board and presenters.
- Rachele suggested recording the Board meeting for sharing with those not attending
- Nancy made motion to accept Horace's report , Sue 2nd, motion passed
- Horace made a motion to purchase one year of Zoom and Will has purchased Zoom for a year for Board meetings.
- The Board unanimously approved the use of Annual meeting monies for the purchase of a year of Zoom

3. Treasurer's Report- Monica Enfield-

- Monica reviewed the June, July and August financial report electronically to the Board in the meeting,
- Storage Unit- Additional \$10 monthly Renter's Insurance Fes due to a change in management with a requirement for renters insurance. The \$10 fee is an unbudgeted item so will include additional fee in new budget, asked about current rental rate for that storage and Lee said it is a good rate.
- Horace moved to accept the Treasury Report, Rockie 2nd, and motion passed

4. Civic and Environmental committee Report- Nancy Crowe-

- Upon checking water bags around park Nancy found that some are empty, especially new trees on Lookout, Nancy will talk with parks Dept.
- Some trees are looking stressed.
- No planting occurred last in fall or Spring, will use the budgeted \$4000 for next planting, will request trees and city will rework some areas around pond with plants to support butterflies in spring 2021

- Nancy will walk the park to determine fall tree plantings to replace 7 trees that were lost during the past year.
- In response to resident inquiry Nancy will bring up the possibility of a clogged filter when she meets with the city staff next week.
- Each of the park commissioners is visiting each park and Nancy is writing about parks around the city, said Crowley Park is the best kept secret, with our amenities in great shape.
- Nancy writing about parks around city, said Crowley is the best kept secret, we have most amenities
- Plaque is behind due to COVID, new plants will be added after Covid.
- Horace made a motion to approve, Rockie 2nd, motion passed

5. Membership and Promotions Committee Report- Sue Bahr

- Update on membership numbers (from mail, pick ups, and drive by) 9 new members on Sat. drive-by.
2019-2020 fiscal year had 112 1-year members, 4 2-year members, 23 3-year members, 27 5 year members.
26 of these annual members have renewed as of today, as well as 8 members from the 2018-2019 year, and 6 new members.
22 paid by check, 15 via PayPal, 3 by cash
- There have ben at least 27 home sales since Jan., Rockie says she owes the last two months of sale manes to Jennifer Tohlen.
- On Nextdoor, Chuck is sending a private message to encourage new residents to join CPNA
- Meeting options for annual meeting in 2021- Sue has the 2021 contract for Woman's Center and it is going up in price and we must use an approved vendor.
She shared the idea about not providing food, Heights Center and the Civic Center rates are over \$400, but their food policies are more liberal. At this time the two nearby churches used in the past will not make a 2021 reservation because of COVID
Horace wants to see how the virtual meeting goes before making a decision about meeting location for 2021
Jennifer did not attend the meeting to report on Welcome book distribution.
- Horace made motion to accept the report, Nancy 2ndd the motion, the motion carried

6. Publications Committee Report- Rockie Marvel-

- Discussion of newsletter and advertisers- articles due by Sept. 15th and Dot will work with Chuck for deadlines to publish by Oct. 1st
- 2 new advertisers, Hair Salon at Lookout and Unity painting

- Chuck made motion to accept the report, Horace 2nd the motion, the motion carried.

7. Marketing and Technology- Chuck Hollocker

- Chuck shared website is stable and he can react quickly
- Chuck sent out a note to point out location of newsletters and Bylaws
- Rachelle- update on communications- 80 followers on Instagram, work with Rockie to put advertisers on, pictures of their business
- Sue moved to accept, Horace 2nd and motion carried

8. Neighborhood Safety Committee Report- Will Kotch

- Will shared crime watchers hours 110.91 for June and 98.5 for July- number of hours patrolled
- Will signed up for the Crime Watch patrol class.
- Rachelle has contact information for a police officer available on the weekends.
- Rockie made a motion to approve, Chuck 2nd the motion, motion carried

9. Social Committee Report- Lee Trowbridge

- Socials for 2020- COVID -19 has postponed social events
- Due to COVID-19, Leslie Gulledge is not willing to chair the Trash Bash- Terry is willing to continue Trash Bash in Feb. due to lack of foliage, Lee will research because easy to socially distance, 1st week in February, Feb. 6th
- Lee suggested a holiday lights, and will work on ideas for an event.
- Horace suggested a Zoom welcome party, another project, Sip and Zoom, Lee will review

11. New Business-

- National Night Out- Dot will send info and put article in newsletter

12. Next Board mtg, Oct. 20, 2020, 6:30-8:30pm. Zoom format until further notice

Chuck made the motion to accept, Sue 2nd, motion passed

Adjourn Meeting- 8:09 pm Horace made a motion to adjourn, Rockie 2nd, motion carried